

## AN ADA/EEO EMPLOYER

PureView Health Center provides equal employment opportunities to applicants and employees without regard to race, color, national origin, age, physical or mental disability, marital status, religion, creed, sex, sexual orientation, or political beliefs.

Qualified candidates must be able to meet minimum requirements and perform the primary functions of the position with or without reasonable accommodation. As an Equal opportunity/Affirmative Action employer, we encourage applications from minorities, Vietnam era veterans, and women. This material is available in an alternative format upon request.

Under state and federal law qualified applicants with disabilities are entitled to reasonable accommodations. Modifications or adjustments may be provided to assist applicants to compete in the recruitment and selection process. An applicant must request an accommodation when needed. If you need any such accommodation, contact Human Resources at 406.457.0000. TDD users may use the relay service by dialing 711



630 N. Last Chance Gulch  
Helena MT 59601  
406.457.0000  
[www.pureviewhealthcenter.org](http://www.pureviewhealthcenter.org)



# PUREVIEW

---

Health Center



PureView Health Center **Careers**



# PureView Health Center

WE ARE HELENA AND LINCOLN'S COMMUNITY HEALTHCARE CLINICS.

PureView Health Center is a Federally Qualified Healthcare Center (FQHC) with clinics located in Helena and Lincoln, Montana. We are committed to improving the healthcare and wellness of the communities we serve. We provide integrated care that focuses on the whole person. Our clinics provide superior, affordable primary care for the whole family. We are committed to fostering an environment that respects diverse cultural backgrounds and values the dignity of all people. We offer compassionate care for people of all ages. At PureView Health Center we offer the education, experience, and internal motivation to make the changes you want in your life.

PureView Health Center services are personalized, comprehensive, integrated, affordable, holistic, compassionate, collaborative, co-located and easily accessible. We provide nearly 30,000 patient visits each year to over 8,000 people with a medical home where they receive comprehensive primary care, integrated behavioral healthcare, dental care, and low-cost prescriptions.

No matter your age, family situation or ability to pay—we are your partner for affordable healthcare needs. We are open to serve the entire community—if you are uninsured, underinsured, have private insurance, Medicare or Medicaid or are just looking for good quality, affordable healthcare.

## SOME OF THE DEPARTMENTS AT PUREVIEW HEALTH CENTER

- ADMINISTRATION (STRATEGY, MARKETING & COMMUNICATION)
- BEHAVIORAL HEALTH
- BILLING AND PATIENT ACCOUNTS
- CASE MANAGEMENT
- DENTAL
- FINANCE AND ACCOUNTING
- HUMAN RESOURCES
- MEDICAL
- OPERATIONS AND QUALITY IMPROVEMENT
- PATIENT SUPPORT SERVICES
- PAYROLL
- PHARMACY

## Quality, patient-centered, accessible healthcare with comfort

THE LEADING PROVIDER OF THE HIGHEST QUALITY HEALTHCARE FOR OUR COMMUNITY REGARDLESS OF A PERSON'S CIRCUMSTANCE

### BENEFITS

PureView Health Center provides health insurance to employees eligible to participate in its Health Insurance plan administered through Allegiance. With two health insurance plans available, either a traditional plan or high deductible plan, many times PureView Health Center's health insurance options are more affordable than plans from other employers. PureView's health insurance plans also automatically include both dental and vision insurance.

In addition, PureView Health Center offers the following insurance plans, based on the employee's eligibility:

- Life Insurance - \$25,000 for eligible employees (plus spouse and children)
- Employee Assistance Program (EAP)
- Flexible Spending Account (FSA) and/or Health Savings Account (HSA)
- Optional Life Insurance
- Optional Accidental Death and Dismemberment (AD&D)
- Tuition/Educational Loan Forgiveness

### RETIREMENT

At PureView Health Center, we know how important it is to plan for your future. So, PureView Health Center employees who are eligible to participate in our 401(K)-retirement plan are able to contribute funds, pre-tax, to their account. PureView Health Center even provides a 4% employer contribution and up to 4% employer match after the first year, for up to 8% employer contribution. Vesting for the employer match begin at 6 years and vesting for the contribution begins immediately.



### LEAVE AVAILABILITY

PureView Health Center offers a number of different paid leaves, some of which are pro-rated based on the employee's hours including:

- Sick Leave – up to 10 days of Extended Sick Leave each year, with a medical provider's note
- Vacation Leave – 3.5 weeks, pro-rated for part-time employees
- Holiday Leave – 6 legal holidays plus an additional 2 Floating Holidays taken at the employee's request  
New Year's Day Memorial Day 4<sup>th</sup> of July Labor Day Thanksgiving Christmas
- Bereavement Leave – up to 3 days per loss, based on the policy

### OUR HISTORY

PureView Health Center has a long history of providing comprehensive healthcare to Helena and Lincoln area patients. Founded on the principles that everyone deserves high-quality healthcare services in 1994,

PureView, formerly known as the Cooperative Health Center (CHC), delivers on that promise to over 8,000 people each year and continues to grow our list of services and primary care providers.

### OUR VALUES

*Treating our patients, their families and our colleagues with compassion, kindness, and respect*

*Customizing our care according to patient needs and values*

*Employing talented, skilled, caring and responsible people*

*Treating each patient with dignity and as an individual*

### SERVICES OFFERED

In addition to Medical, Dental, Behavioral Health, and Pharmacy services, PureView Health Center is proud to offer chronic disease prevention and care management. To this end, PureView Health Center offers comprehensive evaluations and interventions to improve health at all stages of life.

We assist our patients in obtaining casework to secure food, shelter, clothing and other emergency assistance; public benefits assistance, access to housing programs, as well as referrals to free legal services (civil only)

